

## Libraries Fees and Charges

CHARGEABLE ACTIVITIES	Coverage	£ Charges 2015/16	£ Proposed 2016/17	Comments
Overdue Books & Audio Books	Adults	16p per item per day	<b>18p per item per day</b>	To a maximum charge of £3.24
Overdue Books	Over 65's	9p per item per day	<b>10p per item per day</b>	To a maximum charge of £1.80
Overdue Audio Books	Over 65's	16p per item per day	<b>10p per item per day</b>	To a maximum charge of £1.80
Overdue Books	16/17 years	6p per item per day	<b>6p per item per day</b>	To a maximum charge of £1.08
Overdue Audio Books	16/17 years	16p per item per day	<b>6p per item per day</b>	To a maximum charge of £1.08
Charge for final reminder letter		£1.00	<b>£1.00</b>	
Hire of music CD's	per week	50p	<b>50p</b>	
Hire of language courses	per 3 weeks	£1.00	<b>£1.00</b>	
Hire of special language courses	6 weeks in advance	£5.00	n/a	No longer used
	12 weeks in advance	£10.00	n/a	No longer used
Hire of DVD	Overdue charges	16p per day	<b>16p per day</b>	To a maximum of £3.60
	Yellow Band	£2.60 per week	<b>£2.60 per week</b>	
	Overdue charge	50p per day	<b>50p per day</b>	To a maximum of £6.00
	Blue Band	£2.00 per week	<b>£2.00 per week</b>	
	Overdue charge	40p per day	<b>40p per day</b>	To a maximum of £4.80
	White Band	Free for one week	<b>Free for one week</b>	
	Overdue charge	16p per day	<b>16p per day</b>	To a maximum of £1.80
Music Sets & Playsets		Postage fees to be levied	<b>Postage fees to be levied</b>	Joint arrangement with Devon & Plymouth libraries
Use of Library Computers	Members - First Hr	Free	<b>Free</b>	
	Members - Extra time	£1.00 per half hr	<b>£1.00 per half hr</b>	
	Non-members	£2.00 per half hr	<b>£1.00 per half hr</b>	
Use of Fax machine	Transmission within UK	£1.00	<b>£1.00</b>	First Page
		75p each	<b>75p each</b>	Subsequent pages
	Transmission outside UK	£1.50	<b>£1.50</b>	First Page
		£1.00 each	<b>£1.00 each</b>	Subsequent pages
	Printed Receipts	50p per page	<b>50p per page</b>	

Photocopies & Printouts	Black & White	10p per copy	<b>10p per copy</b>	A4	
	Black & White	20p per copy	<b>20p per copy</b>	A3	
	Colour (where available)	50p per copy	<b>50p per copy</b>	A4	
	Colour (where available)	75p per copy	<b>75p per copy</b>	A3	
Reproduction Rights & Royalties	Laser Copies	£1.50	<b>£1.50</b>	A4	
		£3.00	<b>£3.00</b>	A3	
	Laminated Copies	£3.00	<b>£3.00</b>	A4	
		£4.50	<b>£4.50</b>	A3	
	Photocopies (In connection with Local Studies/ref research)	£2.00	<b>£2.00</b>	1 - 4 copies of A4	
		£3.00	<b>£3.00</b>	1 - 4 copies of A3	
	Digital Scans	£5.00	<b>£5.00</b>	Staff Scanning & emailing of image	
		£6.00	<b>£6.00</b>	Staff scanning image & download to CD/DVD	
	Digital Copies for slide shows	£5.00 per image	<b>£5.00 per image</b>		
	Royalty Fee's & Charges	Illustration in book	£14.00 + VAT	<b>£14.00 + VAT</b>	
		Small reproductions	£40.00 + VAT	<b>£40.00 + VAT</b>	e.g Postcards, greeting cards, table mats, book jackets
		Large reproductions	£75.00 + VAT	<b>£75.00 + VAT</b>	e.g Posters, Prints, advertisements
		Photographic blow-ups	£50.00 + VAT	<b>£50.00 + VAT</b>	For interior decoration
	Television, Video, Film strips, Slides	£50.00 + VAT	<b>£50.00 + VAT</b>		
	Digitised images for use CD-ROMS, networks & the internet	£50.00 + VAT	<b>£50.00 + VAT</b>		

*The above fees are for the UK rights for a single use of one black and white image or for a regional broadcast. For colour reproduction the above fee is doubled. World rights, national broadcasts: above fee to be doubled again. Repeat showings, new additions, above to be halved. Requests for reproduction rights should be made in writing to the Head of Libraries, Torquay Library, Lymington Road, Torquay, TQ1 3DT (who will have discretion in exercising these charges).*

<b>CHARGEABLE ACTIVITIES</b>	<b>Coverage</b>	<b>£ Charges 2015/16</b>	<b>£ Proposed 2016/17</b>	<b>Comments</b>
Reservation charges	Items in stock or on order in Torbay	60p	<b>60p</b>	Adult
	Items ordered from other authorities	Free	<b>Free</b>	Child
		£4.00	<b>£4.00</b>	Adult
		n/a	<b>n/a</b>	Child
	Renewal	£2.00	<b>£2.20</b>	
Hire of meeting rooms				
Torquay Library	Room Hire	£14.50	<b>14.75</b>	Profit
		£7.50	<b>£7.60</b>	Non-profit making
Brixham Library	Room Hire	£9.50	<b>£9.70</b>	Profit
		£5.50	<b>£5.60</b>	Non-profit making
Surcharges for hire outside library opening hours:	Room Hire & Laptops	£11.50	<b>£11.70</b>	Profit
		£7.00	<b>£7.10</b>	Non-profit making
		£20 per hr or part thereof	<b>£20 per hr or part thereof</b>	Weekdays
		£25 per hr or part thereof	<b>£25 per hr or part thereof</b>	Weekends

Prices include VAT, with the exception of Royalty Fees.